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| Diane White  123 Main St, Seattle, WA 98112  206-555-1212  janice@adventureworks.com | |
| “...exceptionally energetic and enthusiastic teacher...projects a charisma that captures the imagination of students...demonstrated excellent classroom management skill...”  Simon Pearson former administrator  “...business background in technology was supportive to the use of videos and computers in the class...She volunteered for cooperative opportunities in the media center and helped teachers to accommodate computers...I recommend her with the highest regard...”  Aidan Delaney 2nd Grade Teacher New York City Schools  “...deeply involved in learning about the educational state-of-the-art, investigating research and designing instructional materials...I look forward to the time when Diane will bring her love of children, enthusiasm, initiative, and intelligence into her own classroom.”  Monica Brink, Ed.D.  “My ability to motivate students and share a love of learning fosters a successful classroom environment. ...I would welcome becoming part of ‘the village that raises the child’ in your district.”  Jenny Lysaker | Professional Profile Eager to bring elementary students into the twenty-first century using a unique combination of education experience coupled with ten years’ business background in computer systems management.   * Hold Masters Degree in Elementary Education and Bachelors Degree in Computer Science. * Experienced in use of the Internet and educational software. * Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children.  Education, Honors, and Certifications M.S. Elementary Education  Elm College, Flushing, NY. 1995  Bachelor of Science Computer Science  Fir Tree University, Hempstead, NY. 1984  Kappa Delta Pi Honor Society Member  Provisional Certifications  NY State Elementary Education. 1995  NY State Business Education. 1995 Key Qualifications Certified in Elementary (K-6) and Business Education  Plan and instruct each subject area using wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.  Incorporate learning modality principles into classroom and individual instruction. Develop and conduct inter-grade activities. Utilize Heath automated math management system.  Implement technological approaches to subject material. Research educational resources on the Internet. Assist with information retrieval. Experienced Computer Educator Designed and conducted various faculty and student workshops for training in word processing and spreadsheet software. Instructed corporate personnel in use of word processing, desktop publishing, and drafting programs for conversion from manual typesetting and drafting to computer assisted methods. Computer Skills  * Software (IBM and MAC environments): Microsoft Windows® and DOS, WordPerfect, Lotus123, Microsoft Word, PageMaker, AutoCAD, Books in Print, Baker & Taylor Links, Bibbase * Working knowledge of the Internet * System installations and debugging; terminal/printer operations  EmploymentProfessional Development in Education  * Substitute Teacher, K thru High School, April 1995 to present * Graduate Advisor, Education Dept., October 1995 to present   Elm College, Flushing, NY   * Workshop Presenter, November 1995   First combined International Reading Association Regional Conference, Nashville, TN   * Information Services Assistant, May 1994 to August 1995   Elm College, Flushing, NY   * Student Teacher, September to December 1994   Fir Tree Elementary, Flushing, NY Computer Related Training Positions  * Workshop Presenter, February, 1995   Maple High School, East Islip, NY   * Graduate Assistant, August 1993 to May 1994   Elm College, Flushing, NY   * Software Engineer, 1989 to 1991   Trey Research, Smithtown, NY Corporate Computer Systems Management  * Systems Manager, 1987 to 1989   A. Datum Corporation, Bohemia, NY   * Software Quality Assurance Engineer, 1986 to 1987   Fabrikam, Inc., Smithtown, NY   * Staff Administrator, Executive Department, 1984 to 1986   The Telephone Company, Brooklyn, NY   * Student Director/Assistant, Computer Science Lab, 1981 to 1984   Fir Tree University, Hempstead, NY Professional Affiliations International Reading Association  Association for Supervision and Curriculum Development |