

1. Description of the System Requirements

The Didactic Coordinator orders a software system that supports the didactic activity and it includes a web app and a mobile app.

The web app provides specific functionalities based on the user that is logged in the system as Professor or as Secretary. Its main purpose is handling the reports sent by the professors and taken care of by the Secretary.

The mobile app provides further functionalities for the user that is logged in as Student or as Professor. These functionalities include the possibility of exchanging messages, receiving notifications, downloading documents and sending feedback.

2. Requirements Analysis

The actors that interact with the software requested by the didactic Coordinator are:

- Secretary
- Professor
- Student

Using the web app, the Secretary is able to insert:

- New courses of study
- New subjects for the existing study courses
- New classrooms, with information regarding the geolocation
- New activities, choosing between Lesson or Exam
- New Users, choosing between Student or Professor

Furthermore, it can handle the reports sent by the professors. When the reporting is taken care of, the Secretary add a note or motivation if the issue has been resolved or refused. Anyway, in both cases, the state of the reporting is notified to the professors by the mobile app.

Using the web app, the Professor can:

- Upload the teaching material
- Send to the Secretary the reporting about the issues concerning one specific classroom
- View the state of his reports
- View the state of the reports regarding a certain classroom, even if they are sent by different professors

Instead, using the mobile app, the Professor can:

- View the activities of the day, including the map of the classrooms
- Receive the notification regarding his reports or classrooms
- Receive the notification when a student send a message to him
- Receive the notification when a student send a feedback regarding the lessons or the teaching material

Using the mobile app, the Student can:

- Write messages in the channel chats of the subjects that he studies and the message can be:
 - Public, visible to the professor and to the other students who study the same subject
 - Private, only visible to the professor or another student
- Download the teaching material
- Provide anonymously feedback about the lessons or the teaching material
- View the activities of the day, including the map of the classrooms
- Receive the notification when there has been a change of classroom for a lesson he has to attend
- Receive the notification when a professor send messages to him or when the professor uploads the teaching material

EMPLOYMENT SCAN

Teachoo India Pvt. Ltd. : Since Nov'10 Executive - Finance & Accounts

Highlights

- Involved in analysis of financial statements and other information for verification of invoices
- Instrumental in completing the paper works for:
 - Deduction and deposit of TDS, e-filing of TDS returns and generation of TDS certificate.
 - TDS reconciliations and resolving issues raised by vendor for TDS deductions. Distribute FORM 16A.
 - Staff Salary, Labour Wages & Labour O.T.
- Engaged in computation of:
 - Monthly tax liability and deposit of VAT.
 - Monthly service tax liability.
- Executed appraisal and reviewed schemes to make the products more competitive in market.

Englishtan & Company (C.A. Firm): Jul'09 – Oct'10 Trainee – Accountant

Highlights

- Ensured timely deduction of T.D.S of all clients and deposit of tax deduction at source from contractor, Sub contractor, Salary, Professional Service & Rent.
- Engaged in improving internal control mechanism
- Actively involved in preparation of VAT/Central Sales Tax details for filling of returns, Bank Reconciliation Statement.
- Successfully handled calculation of the T.D.S monthly, quarterly.

COMPUTER PROFICIENCY

Application	MS Excel, MS PowerPoint
Database	MS-Access
Programming Language	HTML
Financial Accounting	Tally-5.4, 6.3, 7.2, 9.0, ERP 9.0 and Busy Windows

- Ability to apply concepts (lookup reference, count if , sum if, etc.) to practical situations.
- Accounting Package Tally from Bhawani Computer Center, Yamuna Nagar Jan 2006 to April 2006.

PERSONAL DETAILS

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Welcome to {\$company_name}!

Date: {\$_date|date_format}{\$customer_name}{\$company_name}
{\$company_address}{\$company_city}, {\$company_state}, {\$company_zip}Dear
{\$customer_name}, Thank you for choosing {\$company_name} for your website
needs. We are pleased to serve you with the highest quality website design and
development services. We have been committed to providing the best websites for
over 10 years and we want to ensure you that we will do whatever it takes to meet
your specific needs. As a token of our appreciation for your business, we would like
to offer you a free website audit and review to discover if there are any areas that
could be improved to help your website serve you better. To take advantage of the
website review, please call us today to schedule a time to review your website with