

Sr. No.	Months	Academic Calendar – Activity	UG and PG
1	Nov-19	Load calculation, Workload distribution, departmental planning and faculty recruitment	18/11/2019
2		Stationary/equipment requirement	20/11/2019
3		Submission of Departmental activity calendar/ T&P/ R&D/NSS and other calendar	30/11/2019
4	Dec-19	Preparation of Time Table (Master/Class wise/Lab wise/Personal/Faculty Time Table)	05/12/2019
5		Monthly Calendar finalization	07/12/2019
6		MIS entry (Subject allocation, Time Table entry, Teacher allocation & Subject planning etc.)	09/12/2019
7		Preparation of lab manuals, course files etc.	10/12/2019
8		Display of time-table, submission of lecture plan, practical plan, question bank and lab manual Data entry in MIS database (Internal Academic Verification)	11/12/2019
9		Verification of class rooms, laboratories/ practical experiment	12/12/2019
10		Preparation of students list & attendance record, MIS – entry of database	13/12/2019
11		Commencement of classes & Course registration in MIS	16/12/2019
12		5 Days Skill Development workshop for SY/TY students	16-20/12/2019
13		Internal Audit - 1 a) Attendance register checking	18/12/2019
14		Updation of Teaching plans/faculty Diary	19/12/2019
15		Raisoni Sports Carnival 2019	20-21/12/2019
16		Formation of Mini Projects group	20/12/2019
17		Departmental Activity Report Submission	24/12/2019
18		Vacation Examination-2019	26/12/2019- 08/01/2020
19		Attendance review-1(TG's should inform to parents regarding attendance less than 60%)	30/12/2019
20		Compilation of TGs Reports /Mentor Mentee Scheme	31/12/2019
21	Jan-20	Internal Audit - 2 a) Monthly academic monitoring report by Faculty	04/01/2020
22		TAE-I	13-15/01/2020
23		Internal Audit - 2 b) Compilation of monthly academic monitoring report by Faculty and submit to HOD	15/01/2020
24		Attendance review-2(TG's should inform to parents regarding attendance less than 60%/ TG Letter sent to parents)	15/01/2020
25		Internal Audit - 2 c) Submission of monthly academic report by HOD to Director	16/01/2020
26		Students Feedback – 1	20-24/01/2020
27		CAE-I(SY/TY/B.Tech)	20-22/01/2020
28		CAE-I(FY-Regular/Re-registered & PG)	23-25/01/2020
29		Departmental Activity Report Submission	24/01/2020
30		Compilation of TGs Reports /Mentor Mentee Scheme	30/01/2020
31	Feb-20	Provisional Detention List-1	31/01/2020
32		Dept. PTM/Alumni Meet-1	01/02/2020
33		TAE-II	03-04/02/2019
34		Internal Audit - 3 a) Monthly academic monitoring report by Faculty	04/02/2020
35		Technowave-2020	07-08/02/2020
36		Annual Social Gathering	11-12/02/2020
37		Hackathon	14-15/02/2020
38		Internal Audit - 3 b) Compilation of monthly academic monitoring report by Faculty and submit to HOD	15/02/2020
39		Attendance review-3(TG's should inform to parents regarding attendance less than 60%/ TG Letter sent to parents)	15/02/2020
40		Internal Audit - 3 c) Submission of monthly academic report by HOD to Director	17/02/2020
		World Congress	22-23/02/2020

**Academic Calendar for TERM – II (YR 2019-20)**

Sr. No.	Months	Academic Calendar – Activity	UG and PG
41		CAE-2(SY/TY/B.Tech)	27-29/02/2020
		CAE-2(FY-Regular/Re-registered & PG)	16-18/03/2020
42		Students Feedback – 2	24-26/02/2020
43		Departmental Activity Report Submission	24/02/2020
44		Planning for Syllabus coverage/critical subjects	25/02/2020
45		Compilation of TGs Reports /Mentor Mentee Scheme	28/02/2020
46		Provisional Detention List-2	29/02/2020
47	March-20	TAE-V	02-04/03/2020
48		Internal Audit - 4 a) Monthly academic monitoring report by Faculty	05/03/2020
49		Dept. PTM/Alumni Meet-2	07/03/2020
50		Internal Audit - 4 b) Compilation of monthly academic monitoring report by Faculty and submit to HOD	14/03/2020
51		Internal Audit - 4 c) Submission of monthly academic report by HOD to Director	14/03/2020
52		Attendance review-4(TG's should inform to parents regarding attendance less than 60%/ TG Letter sent to parents)	15/03/2020
53		TAE-III	16-18/03/2020
54		CAE-3(SY/TY/B.Tech)	21-24/03/2020
		CAE-3(FY-Regular/Re-registered & PG)	21-24/03/2020
55		Departmental Activity Report Submission	24/03/2020
56		Online Subjects ESE	27/03/2020-11/04/2020
57		Final Detention List-3	27/03/2020
58		Compilation of TGs Reports /Mentor Mentee Scheme	30/03/2020
59		CAE-4(SY/TY/B.Tech)	30/03/2020-31/03/2020
60	April-20	End of Classes(Term II)	07/04/2020
61		ESE Theory Exam	13/04/2020-29/04/2020
62	May - 20	Oral/Practical, Seminar, Project Presentation, Submission ESE.	30/04/2020-03/05/2020
63		Open House Grievances	04/05/2020
64	June-20	ESE Result Declaration	05/05/2020 (FY), 07/05/2020 (SY), 09/05/2020 (TY), 11/05/2020 (B.TECH)
65		Summer Term – 2020	04/06/2020-13/06/2020
66		Start of Term I	15/06/2020
67		Summer Term/Theory Vacation Exam	08/06/2020-18/06/2020
68		Practical Vacation Exam	19/06/2020-20/06/2020
69		Summer Term /Vacation Exam Result Declaration	21/06/2020

List of holidays(\*) 25/12/2019 (Christmas), 26/01/2020(Republic Day), 19/02/2020 (Chhatrapati Shivaji Maharaj Jayanti), 21/02/2020 (Mahashivratri), 10/03/2020 (Holi Second Day), 25/03/2020 (Gudhi Padawa), 2/04/2020 (Ram Navami), 06/04/2020 (Mahavir Jayanti), 26/04/2020(Akshaya Tritiya), 01/05/2020(Maharashtra Din)

\*- Subject to declaration of holidays by institute

December					January					February					March					April					May							
Mon		2	9	16	23	30		6	13	20	27		3	10	17	24		2	9	16	23	30		6	13	20	27		4	11	18	25
Tue		3	10	17	24	31		7	14	21	28		4	11	18	25		3	10	17	24	31		7	14	21	28		5	12	19	26
Wed		4	11	18	25		1	8	15	22	29		5	12	19	26		4	11	18	25		1	8	15	22	29		6	13	20	27
Thu		5	12	19	26		2	9	16	23	30		6	13	20	27		5	12	19	26		2	9	16	23	30		7	14	21	28
Fri		6	13	20	27		3	10	17	24	31		7	14	21	28		6	13	20	27		3	10	17	24		1	8	15	22	29
Sat		7	14	21	28		4	11	18	25		1	8	15	22	29		7	14	21	28		4	11	18	25		2	9	16	23	30
Sun	1	8	15	22	29		5	12	19	26		2	9	16	23		1	8	15	22	29		5	12	19	26		3	10	17	24	31

Ms. Poonam Dhamal  
Academic Calendar In-charge

Dr. V. S. Hendre  
Deputy Director

Dr. P. M. Yadav  
Dean Academics

Dr. S. N. Mali  
I/C Director

Director

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