

## FIELD BASED NURSE CHART REVIEWER - HEALTHCARE INFORMATICS

### Professional Summary

Seventeen years of nursing experience from multiple different facilities and hospitals: Diverse background in nursing as a Registered Nurse.

Registered Nurse Manager

### Experience

Field Based Nurse Chart Reviewer - Healthcare Informatics

July 2010 to Current Company Name 1/4 City , State

- Founder, CEO, Director of Nursing and Business Operations Provide high quality nursing care to individual and corporate clients by integrating evidence-based practices for best nursing care. Group addresses several specialized areas of Best Nursing Practices. Services include:
- Electronic medical record implementation and support
- Workflow system analysis and redesign
- Behavioral Nurse Consultant Services
- Staffing Nurse Consultant Services, Education
- Nurse Consultant Services
- Leadership Nurse Consultant Services
- Quality Assurance Nurse Consultant Services
- Safety Consultants
- Healthcare Advocate Consultant Services
- Legal Nurse Consultant Services
- Servicing Managed Medicare Contracts. Services include:
- Oversaw the Skilled Nursing and Short-term Rehab unit.
- Clinical resource and coordinator for all services provided to the residents
- Oversaw supervisor level support staff for the nurses, and our certified nursing assistants.
- Provided a nursing contribution to the multi-disciplinary team meetings and family meetings.
- Assisted in the assessment process to develop individual care plans for patients ensuring information around all aspects of their physical, psychological, social, spiritual needs are covered.
- Continually evaluated the effectiveness of the care plans/dressings and medications and ensured that any required changes were carried out and communicated to all parties involved, including the patient. Services include:
- Developed and oversaw the MDS schedule to ensure MDS assessments were completed per Federal Regulations. Ensured all members of the Interdisciplinary Team were completing all sections of MDS accurately per Federal Regulations.
- Completed all necessary non-Medicare MDS assessments (Initial Admission Assessments, Quarterly, Annual, and Significant Changes). Completed re-certifications as needed for Medicare recipients. Initialized comprehensive resident care plans in accordance with MDS CAA and CAT.
- Participated in care planning meeting to ensure resident care is discussed and CAA assessments are completed per Federal Regulations. Continually assessed resident MDS submissions. Analyzed MDS data for case mix followed the Medicare PPS and MDS processes per state and federal guidelines.
- Performed submissions of MDS data to CMS utilizing the facility computer system
- Reported to the facility QA committee monthly regarding audits related to MDS process. Department of Health and Human Services, Office of the Secretary, Assistant Secretary for Preparedness and Response, National Disaster Medical System - DMAT NY6 - Intermittent Employee- .RN Special Government Employee (SGE) Syracuse, NY 7/2010-6/2014
- Deployable Registered Nurse, who completed all the trainings for New York State and the Federal National Disaster Medical System; we were a team that could be deployed to emergent situations and catastrophes.
- This team is in a constant ready state to be sent if needed. (Government team) Onsite and remote Quality Assurance chart reviews for Medicaid and Medicare projects, HEDIS, CARA, HCC, Performance Physician reviews and other Quality Assurance projects.

Director of Nursing Services (Full-time)

April 2010 to January 2011 Company Name 1/4 City , State

- Admissions screener, as well as the employee health department.
- Ensured qualified employees and contractors provided patient care/safety and paraprofessional services in, accordance with applicable law and regulations and accepted standards of care, as well as Interim HealthCare policies and procedures.
- Ensured that daily patient care and client services as well as related office activities were conducted in accordance with applicable law and regulation. Ensured patient care, safety and paraprofessional services were provided in accordance with acceptable standards of care and Interim HealthCare performance standards.
- Ensured that Interim HealthCare policies and procedures are implemented and consistently followed. I had to supervise 50 field staff oversaw 130 clients, and individually case managed 35 clients, ranging from J year of age to 102 years of age.
- Performed the functions for maintaining corporate compliance and also functioned as the safety supervisor for both patient and staff safety needs. I have accessed and completed reports through Quality Net, Quadra Med, and COPE.
- Analyzed and identified trends from adverse-event reportings, and performed root cause analysis.
- Held educational nursing in-services to develop and foster the staff about patient and staff safety initiatives.

Assistant Director of Nursing

July 2007 to January 2008 Company Name 1/4 City , State

- ADON between 2 Nursing communities (7 North TDI unit and the Behavioral Care Unit)

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- Responsibilities included, but not limited to the day-to-day running of the communities: Staffing, scheduling, supervising, and monitoring staff for the floors.
- Responsible for completion of staffing exception reports, payroll issues, also for maintaining attendance records.
- Completed the disciplinary processes toward staff. Maintained and monitored both personnel and non-personnel related costs to the floors.
- Oversaw clinical staff members who provided services to the residents, ensured that programs provided training and continuing education to staff were in place.
- Developed and reviewed policies and procedures appropriate to the needs of the units. Close contact with the staff and residents to provide quality care. Monitored unit budgets at the floor level.

Nurse Administrator/Registered Nurse/Day Charge Nurse/Day Nursing Supervisor/Orienter/Educator/Preceptor  
January 2004 to July 2007 Company Name 1/4 City , State

- Syracuse, NY 1/2004-7/2007 Nurse Administrator/Registered Nurse/Day Charge Nurse/Day Nursing Supervisor/Orienter/Educator/Preceptor
- Provided

#### Education

Bachelor of Science : Nursing , 1999 Syracuse University Syracuse University Bachelor of Science (Nursing) 1999

Master of Science : teaching certificate, Nursing SUNY Syracuse SUNY Syracuse Master of Science (Post Master's teaching certificate completed, Nursing - completed 46 credits)

#### Professional Affiliations

membership in: American Association of Managed Care Nurses, Medicaid Provider Identification Number- 03074935, and National Provider Identification Number-1477790020

#### Certifications

RN Registered Nurse American Association of Managed Care Nurses CAA CAT Registered Nurse Manager Registered Nurse/MDS Coordinator

#### Skills

Registered Nurse, Healthcare, Medicare, Clients, Quality Assurance, Staffing, Business Operations, Contracts, Operations, System Analysis, Workflow, Rn, Secretary, Assistant Director, Infection Control, Client Services, Root Cause Analysis, Medicaid, Audits, Cms, Content Management System, Federal Regulations, Qa, Budgets, Payroll, Scheduling, Training, Managed Care, Teaching