

STUDENT ATTORNEY - CRIMINAL DEFENSE

Summary

Recent law school graduate, excited to begin my new career, offering skill in innovative problem solving and finding unique theories, ideas and solutions to create effectual case arguments. Works aggressively to achieve continued success.Â

Dedicated insurance professional with more than 13 years of experience investigating and processing complex automobile insurance claims. Excels in analyzing damages, causes, interpreting policies and negotiating payment solutions. Effectively managed multiple high priority projects Takes pride in providing exemplary customer service.

Highlights

- Claims file management processes
- Litigation management
- Strong interpersonal and communication skillsÂ
- Exceptional negotiator
- Experience negotiating health insurance liens
- Subrogation knowledge
- Strong insurance defense/personal injury background
- Professional and personable

Accomplishments

- Earned opportunity to apply for an internship with a Professor who is a sitting U.S. District Magistrate Judge due to receiving one of the highest grades in his Advanced Legal Writing class.
- Recommended to apply for a law clerk position with the Court of Criminal Appeals.Â
- Awarded highest file quality score for the region as a first year team leader.
- Nominated and selected among thousands of employees to travel to Corporate Headquarters and meet with the CEO and Head of Claims to understand company culture and process as acknowledgment for contributions to my region.
- Held position as one of 6 Claims Specialist Leads in Texas Consistently performed at a high meets to exceeds level in all areas to include file quality, accuracy, efficiency and work environment Selected by supervisor to assist with file closures; resolve complex claim-processing issues; participate in commercial reserves analysis; monitor claim status in a mentor capacity to other teammates.

Experience

Student Attorney - Crininal Defense Aug 2015 to May 2016

Company Name 1/4 City , State

- Offered extensive case status explanations to each client. Advised clients of their rights.
- Explained the legal process to each client and answered questions to help ease concerns.
- Conducted legal research and facts investigation for case litigation.
- Drafted necessary motions relevant to each case.
- Interviewed witnesses/Crime scene reconstruction
- Worked on a high profile writ for habeas corpus
- Negotiated plea deals with prosecutor

Claims Specialist Lead Jan 2008 to Jul 2015

Company Name 1/4 City , State

- Managed files in litigation and worked closely with defense counsel to develop strategy to bring cases to resolution.
- Attended, negotiated and resolved close to 100 features in mediation.
- Handled serious and complex claims by investigating, analyzing, and determining the extent of liability concerning loss of damages through attempts to affect fair settlement with claimants and insureds.
- Mentored new members of the claim staff.
- Entrusted with \$75,000 in settlement authority.

Team Leader Aug 2004 to Jan 2006

Company Name 1/4 City , State

- Responsible for overseeing daily administration of claims work flow for my assigned team.
- Supervised, coached, and developed team to ensure quality outcomes and superior customer service.
- Monitored claims to ensure file quality is compliant with established standards.
- Maintained accountability for team performance.
- Mentored team members to Casualty promotion Explored alternatives to find innovative ways to leverage opportunities for team to improve quality of work/life balance.

Claims Trainee Oct 2002 to Aug 2004

Company Name

- Mastered basic claims handling in a high demand atmosphere.
- Property Damage Assessor- Estimated vehicle damages, managed preferred repair shops, informed customers.
- of the repair process, repair quality assurance Casualty Adjuster- Completed detailed review of medical records/ bills, negotiated settlements with attorneys, monitored files for possible lawsuit potential.

Education

J.D. , Law 2016 St. Mary's University i¼ City , State

- Coursework in Criminal Justice
- Legal License Pending November 2016

Bachelor of Arts , English Literature 2000 Texas A&M University - College i¼ City , State , USA English Literature Training

- Risk Management and Insurance coursework
- Extensive training in auto insurance terminology/ processes (parts, repair and medical procedures)
- Texas and other state's regulations
- Customer Service Delivery
- Commercial Specific Issues

Skills

Interpersonal and communication, Customer service, File management, Insurance, Legal Research & Writing, Litigation, Mediation, Medical record review, High level claim evaluation, Commercial needs, Negotiation, Processes, Quality assurance, Risk Management, Settlements, Strategy