

TUTORING CONSULTANT

Executive Profile

Motivated, enthusiastic educational leader with 15+ years' experience fostering a cohesive student learning atmosphere conducive to learning. My core qualifications include being a licensed reading specialist in multiple states, strong classroom management, public speaking skills, CPR Certified and F.E.M.A. certified for emergency management situations.

Skill Highlights

- Leadership/communication skills
- Self-motivated
- CPR Certified
- Classroom management
- Crisis management
- Patient

Core Accomplishments

Helped my low functioning readers move from Pre-K level reading to 5th and 6th grade reading levels.

Facilitated small reading and writing groups, and phonics groups for grades 6 through 12 .

Managed classes of up to 45.

Chaperoned multiple field trips and after-school activities.

Designed weekly lesson plans focused on age and level-appropriate material.

Designed curriculum based upon student needs.

Helped my students reach their IEP goals.

Professional Experience

Tutoring Consultant

August 2014 to Current Company Name 1/4 City , State

- Experience working special needs students.
- Promoted language development skills through reading and storytelling.
- Applied the positive reinforcement method to redirect negative behaviors.
- Encouraged students to be understanding of and helpful to others.
- Observed students to supply teachers with feedback regarding potential learning blocks and opportunities for support.

English/Social Studies

September 2013 to Current Company Name 1/4 City , State

- Developed and implemented daily and unit lesson plans for 6th grade English Developed, administered and corrected tests and quizzes in a timely manner.
- Conducted group and one-on-one reading and writing activities
- Developed excellent rapport with students Fostered a classroom environment, conducive to learning and promoting excellent student engagement
- Participated in parent and faculty conferences Designed lesson plans focused on needs and grade level Instructor for the Voyager Learning Program
- Implemented PBIS programs to encourage student participation.
- Supported students in developing strategies for individual needs and classroom group dynamics.
- Communicated effectively with educators from various grade levels.
- Physically and verbally interacted with students throughout the day to keep them engaged.
- Supplied one-on-one attention to each student, while maintaining overall focus on the entire group.
- Encouraged students to be understanding of and helpful to others.
- Conducted small group and individual classroom activities based on differentiated learning needs.
- Communicated with parents throughout the school year.
- Created a team meeting format to allow parents the opportunity to meet with all of their child's teachers together.

Social Studies Teacher

June 2007 to June 2013 Company Name 1/4 City , State

- Provided state mandated curriculum and created the school's curriculum for 10th grade World History as well as Advanced Placement World History.
- Developed and implemented daily and unit lesson plans for 10th grade Global History.
- Provided Regents study habits and skills after-school and on Saturdays Created inter-disciplinary portfolio projects that were and based on a teacher selected theme.
- Reinforced skills needed to be successful Administered testing, tracked and analyzed class performance.
- Conducted group and one-on-one reading and writing activities.
- Implemented the Workshop Model Familiar with the Danielson Framework.
- Used the Understanding by Design model, to create unit plans and lesson plans.
- Implemented AVID strategies such as Cornell Notes and binder organization.
- Turn-keyed AVID Training to the school staff during professional development
- Participated in parent and faculty conferences.
- Established and enforced rules for behavior and procedures for maintaining order among multiple classes of 34 students.

English Language Arts Teacher/Social Studies Teacher

June 2002 to June 2007 Company Name i¼ City , State

- Provided state mandated curriculum Maintained student progress.
- Maintained student portfolios Reinforced skills needed to be successful.
- Developed and implemented daily and unit lesson plans for 6th and 7th grade English.
- Developed, administered and corrected tests and quizzes in a timely manner.
- Conducted group and one-on-one reading and writing activities.
- Developed excellent rapport with students.
- Fostered a classroom environment, conducive to learning and promoting excellent student engagement.
- Participated in parent and faculty conferences
- Implemented the America's Choice Readers and Writers Workshop.
- Designed lesson plans focused on needs and grade level.
- Coordinated after school tutoring hours, with other teachers to help students in need of extra attention.
- Established and enforced rules for behavior and procedures for maintaining order among multiple classes of 34 students.
- Physically and verbally interacted with students throughout the day to keep them engaged.
- Encouraged students to be understanding of and helpful to others.

Prevention Specialist

June 2000 to June 2002 Company Name i¼ City , State

- Provided state and federally mandated classroom presentations.
- Performed student background reviews to develop tailored lessons based on student needs.
- Designed lesson plans focused on age and level-appropriate material
- Worked with students in discussion groups.
- Worked with students, in group and individual counseling sessions.
- Organized school-wide activities including bake sales.
- Worked closely with school administration.
- Developed and implemented interesting and interactive learning mediums to increase student understanding of course materials.

Alumni Peer Helper

January 1997 to June 2000 Company Name i¼ City , State

- Worked closely with department Assistant Principals.
- Assisted the Prevention and Intervention Specialists.
- Worked with individual students in counseling sessions.
- Worked with students in discussion groups Community activities, such as bake sales.

Education

Master of Science : School and District Administration , 2010 Touro College i¼ City , State , United States School and District Administration

Master of Science : Literacy , 2005 Touro College i¼ City , State , United States

Literacy

Coursework in Education

Bachelor of Arts : Political Science , 2000 St. Francis College i¼ City , State , United States

Political Science

Coursework in Psychology

Coursework in Education

Coursework in History

Member Phi Alpha Theta

Member Pi Sigma Alpha

Member St. Thomas Moore Pre-Law Society

Professional Affiliations

Member National Educators Association

Member of the American Psychological Association

Member of the American Irish Teachers Association

Member of the Emerald Society NYC Department of Education

Member of the Irish History and Cultural Studies Committee

Member of the Committee for Social and Economic Justice

Community Leadership Positions

F.I.T. Team (Data Inquiry Team) Brinkley Middle School, 2014-2016 Positive Behavior Intervention Support Team Coordinator, Brinkley Middle School 2014-2016

School Leadership Team, Brinkley Middle School, 2014-2016

Ask For More Arts Team Member, Brinkley Middle School, 2013-2016 Voyager Language Interventionist, Brinkley Middle School, 2013-2015

Volunteer, with the Salvation Army, 1993-2013

Served on the School Based Support Team at Bryant, High School, 1997-2002

Served on the Comprehensive Education Plan Committee, Intermediate School 141, 2002-2007

Coordinator for Big Brothers/ Big Sisters, Intermediate School 141, 2003-2007

Served on the Data Analysis Committee, Intermediate School 141, 2006-2007

Served on the Academic Intervention Services Committee, Intermediate School 141, 2006-2007

School Leadership Team, Academy of Finance and Enterprise, 2007-2013 Data Analysis Committee, Academy of Finance and Enterprise, 2007-

2013 Data Coach for the Social Studies Department, Academy of Finance and Enterprise, 2007-2013

AVID Site Coordinator, Academy of Finance and Enterprise, 2009-2013 Department Chair for the Social Studies Department, Academy of Finance and Enterprise, 2007-2009

Department Chair for the Social Studies Department, Academy of Finance and Enterprise, 2010-2012

Building Response Team Member, Academy of Finance and Enterprise, 2011-2013

School Safety Member, Queens Campus High Schools, 2011-2012 Comprehensive Education Plan Committee, Academy of Finance and Enterprise, 2007-2013

Principals Cabinet, Academy of Finance and Enterprise, 2011-2012 Senior Adviser, Academy of Finance and Enterprise, 2009-2012

Coordinator of School Activities (COSA), Academy of Finance and Enterprise, 2009-2012

After-school and Saturday School Regents and Advanced Placement preparation, Academy of Finance and Enterprise, 2007-2013

Skills

Enthusiastic people person.

Goal Oriented.

Self-motivated.

Team Player.

Additional Information

- N.Y.S. Permanent License for Social Studies 7-12
- N.Y.S. Professional License for Literacy Specialist k-12
- Mississippi License in Social Studies 7-12
- Mississippi License in Literacy K-12