

AM- REPLENISHMENT STOCKER

Summary

Adaptable [Job Title] with extensive experience in material handling, inspections and shipping and receiving. Focused on continual process improvement, detail-oriented [Job Title] highly efficient in operations.

Highlights

- Effective Multitasking
- Quality Control
- Inventory control procedures
- Strong communication skills
- Proficient in Linux Systems
- Knowledge of ISO 9000 and Kaizen
- MS Office proficient
- OSHA Certified

Accomplishments

Planned, directed, coordinated and assigned manpower to efficiently meet production requirements. Ensured freshness of food and ingredients by checking for quality, keeping track of old and new items and rotating stock. Performed all transactions in a cordial, efficient and professional manner.

Experience

September 2015

to

June 2016

Company Name City , State AM- Replenishment Stocker

Answered customers' questions and addressed problems and complaints in person and via phone. Kept the showroom clean and maintained neat, orderly product displays. Unloaded, picked, staged and loaded products for shipping. Resolved service issues in a timely manner, including coordinating and processing returns. Rotated stock by code and receiving date. Maintained visually appealing and effective displays for the entire store.

June 2007

to

December 2008

Company Name City , State Communications Technician

- Performed basic FCC Proof of Performance tests, including test point and 24 tests as well as responded to and repaired service interruptions and signal degradation on the two-way distribution plant as required.
- Performed requested and non-pay disconnects, pre-wired unit dwellings in order to provide "ready hook-up" capabilities, and inspected existing ground and made new ground according to the National Electric Code (NEC) in order to protect employees, customers, and equipment from electrical shock or damage.

October 2003

to

May 2006

Company Name City , State Service Installation Technician

- Assisted in all phases of installing, testing, and troubleshooting security and access control systems in Houston metropolitan area office buildings.
- Maintained company owned vehicles, tools, equipment, individual tool issue, and building keys to customer buildings.
- Documented completed work accurately and consulted with supervisor to resolve discrepancies and interfaced with customers as necessary to install and test equipment.

Education

May 1996

Gulf Shores Academy City , State High School Diploma

2018

Texas State Technical College City , State Associate of Applied Science : Information Security Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Monitor network to ensure network availability to all system users and may perform necessary maintenance to support network availability. May monitor and test Web site performance to ensure Web sites operate correctly and without interruption. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise computer user support specialists and computer network support specialists. May administer network security measures.

Professional Affiliations

Fall 1999 Masonic Order Member Abraham Grand Lodge Isaac # 10 Chapter

Skills

- Sales Software: Salesforce.com, TapScan
- Public Relations Software: Bacon's Mediasource, Factiva
- Desktop Publishing Software: Photoshop, Illustrator, HTML