

FINANCE MANAGER

Highlights

- Essbase
- PeopleSoft
- Tableau
- Access
- Excel
- Hyperion

Experience

Company Name July 2014 to Current Finance Manager

City , State

- Develop financial models for Professional Lab Services (PLS) management team and assists in the preparation of business cases for new lab management deals.
- Reviews deal models and underlying assumptions to ensure effective financial decisions are being made.
- Spearheads monthly actual to budget financial analysis and capital expenditure review for managed labs.
- Leads an investigation team that audits deals that are not meeting financial expectations and presents findings with provides recommended solutions to senior leadership.
- Streamlined and standardized monthly financial reporting for all existing managed labs.
- Presents quarterly financial results and outlook to General Manager, PLS and regional senior leadership.
- Established deal tracking mechanism to track financial performance compared to the deal model.
- Coordinates with business partners to build annual budgets and quarterly forecasts for existing managed labs and projects future revenue/OM growth.
- Reviews business cases for incremental capital expenditure requests for existing managed labs.
- Develops PLS department annual cost budget and reviews with General Manager, PLS and Senior Finance Leaders.

Company Name June 2012 to July 2014 Senior Financial Analyst

City , State

- Partnered with the region's Operational Leadership Team and provided financial support to each function by reviewing functional P&L results, FTE/productivity trends, invigorate cost savings, and addressing ad hoc requests.
- Performed monthly P&L trend analysis for a \$1.5 Billion region, ensuring the accuracy of the financial statements and communicated key drivers of variances to budget to the Regional Finance Director.
- Review journal entries and reconciliations prepared by Centralized Accounting to ensure accuracy.
- Built and automated budget/forecasting models to ensure accurate and efficient updates to forecasts.
- Lead the headcount and Salaries, Wages, and Benefits forecasting for a region of 5,000 employees and conducted a monthly review with the region's Operational Leadership Team.
- Budgeted, forecasted, and monitored the region's monthly supplies expense, including analyzing overall cost per requisition, client supply cost per requisition, and allergen volume trends.
- Forecasted and budgeted monthly operating expenses including Automobile, Shuttle, Rent, Telecommunications, Utilities, and Depreciation.
- Prepared the daily specimen volume report for the region, including forecasting volume cycling and analyzing trends.
- Spearheaded the region's cost of testing update initiative and communicated results to the Regional Finance Director and Corporate Pricing.
- Budgeted, forecasted, and monitored the region's capital spending.
- Regional Fixed Asset subject matter expert, coordinating the addition, transfer, and disposal of assets.
- Developed and implemented new processes to improve internal controls and gain efficiencies.
- Supported the Regional Finance Director and process owners during Internal Audits and SOX testing.
- Indirectly managed/mentored one individual.

Company Name November 2010 to June 2012 Senior Auditor - Internal Audit

City , State

- In-charged and performed audits of domestic and international business units.
- Supervised 2-5 Staff and Senior Auditors, provided on the job training, established time frames for task completion, and communicated key objectives and goals.
- Headed Foreign Corrupt Practices Act (FCPA) auditing for the company consisting of interviews with international Business Unit senior management and testing procedures.
- Worked with Legal Counsel on remediation of control deficiencies and FCPA policy violations identified.
- Conducted audit planning, including risk assessment, scoping, budgeting resource needs, assigning work areas, and scheduling audit timing.
- Updated audit work programs to better address potential risks within business processes.
- Wrote internal audit reports, rated the audit findings based on risk, determined the report opinion based on audit findings, and provided management with an effective recommendation.
- Implemented the use of data analytic procedures, increasing the efficiency and effectiveness of audits.
- Managed one direct report, ensuring successful career development.

Company Name August 2008 to November 2010 Senior Auditor

City , State

- Performed financial audits of SEC corporations and governmental entities.

Education

May 2008 Bachelor of Science : Business Administration GPA: GPA: 3.95 Business Administration GPA: 3.95 Seton Hall Varsity Swim Team
NCAA Division I, Big East Conference

Seton Hall University December 2009 MS : Professional Accounting City , State GPA: GPA: 3.94 Professional Accounting GPA: 3.94

Skills

Accounting, ad, auditing, Benefits, budgeting, budgets, budget, business processes, client, drivers, Essbase, senior management, Finance, financial, financial analysis, financial audits, Develop financial models, financial reporting, financial statements, forecasting, functional, General Manager, Hyperion, Internal Audits, internal audit, international Business, Leadership, Legal, Director, Access, Excel, outlook, PeopleSoft, Pricing, processes, risk assessment, SOX testing, scheduling, Tableau, Telecommunications, trend, Utilities