

FLORAL DESIGNER

Summary

Personable Customer Service Associate dedicated to providing the highest level of customer service. Outgoing, and efficient with the capacity to multi-task.

Highlights

- Inventory control
- Employee scheduling
- Cash handling and banking
- Floral designer
- Organized
- Placing orders in person and over the phone
- Customer service
- Excellent multi-tasker

Experience

June 2013

to

March 2016

Company Name City , State Floral designer

Designed arrangements for wide range of events, which included wedding and corporate parties. I did all of the prep work as well. I kept the showroom clean and maintained properly for display

January 2011

to

December 2012

Company Name City , State Floral designer

Opened and closed the store, which included counting cash drawers and making bank deposits. Helped customers select products that best fit their personal needs, as well as floral designing.

April 2008

to

August 2009

Company Name City , State Cashier

Cashier main function. In addition helped unloaded trucks, stocked shelves and carried merchandise out on the floor for customers. Marked clearance products with updated price tags.

October 2002

to

April 2008

Company Name City , State Manager/Floral designer

Opened and closed the store, which included counting cash drawers and making bank deposits. Maintained visually appealing and effective displays for the entire store. Answered customers' questions and addressed problems and complaints in person and via phone. Helped customers select products that best fit their personal needs, as well as design floral arrangements for the cooler display and for outgoing orders.

Education

Northwestern College City , State , Dupage Medical Assistant