

SUBSTITUTE TEACHER

Experience

Company Name - Substitute Teacher 01/2008 - Current

On-call substitute for grades K-12.

- Substitute teacher in the Tillamook School system as both a classroom teacher and teacher's aide.
- Followed classroom plans left by class teacher to continue student education and reinforce core concepts.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies. Maintained day to day classroom management to promote learning.

Company Name - 4-H Program Assistant & Open Campus Assistant City, State 02/2009 - 10/2016

Supported educational programs through the delivery of program curricula, coordination of program elements or projects, assisting with the assessment, design, implementation and evaluation.

- Recruit, supervise and retained volunteers.
- Organize and facilitate; day camps, after school programs, overnight camps and fundraiser's. Including travel to National programs.
- Gathered data for annual reporting of program success, volunteer hours, personal time, yearly reports of accomplishments. Created a Plan of Work annually. Used 4-H access and 4-H online.
- Promoted Extension and 4-H by Live radio interviews and Public service announcements, Civic group presentations; and daily interaction with the public.
- Established relationships with key stakeholders in the community included Tillamook County Commissioners, business owners and non-profit managers and School District.
- Delivered polished and thorough lectures on topics such as teen sex-texting and generational differences.

Company Name - Community Outreach Coordinator 01/2007 - 01/2013

Actively supported local MOPS groups, on the Oregon Coast and Willamette Valley. Acted as a liaison between local groups and MOPS, INT.

- Skills used: self-direction, team player, trouble shooting, record keeping and problem solving; management of volunteer base that ran groups in the northwest region and promoted the MOPS agenda within the community.
- Developed presentations for public events, community groups and organizational assemblies.

Work History

Company Name - Substitute teacher 01/2008 - 01/2011

- On-call substitute for grades K-12.
- Substitute teacher in the Tillamook School system as both a classroom teacher and as a teachers aide.
- OSU Extension Service Tillamook County: 4-H Program Assistant 2; 2009 to October 2016; support educational programs through the delivery of program curricula, coordination of program elements or projects and assisting with the assessment, design, implementation and evaluation.
- Recruit, supervise and retain volunteers.
- Organize and facilitate; day camps, after school programs, overnight camps and fundraiser's.
- Managed and oversaw fundraiser's and travel for National 4-H leadership conferences for local youth.
- Gather data and report program success, volunteer hours, personal time and yearly reports of accomplishments.
- Promote Extension and 4-H by Live radio interviews and Public service announcements, Civic group presentations; and daily interaction with the public.
- Established relationships with key stakeholders in the community included Tillamook County Commissioners, business owners and non-profit managers.
- OSU Extension Service Tillamook County: Oregon Open Campus; 2012 ; helping to build, expand, and market programming related to the Outreach & Engagement activities of Oregon State University.
- Including public outreach events, fair booths, hosting learning workshops and public education of mission statement.

Company Name - Community Coach 01/2007 - 01/2013

- Actively supported local MOPS groups, on the Oregon Coast and Willamette Valley.
- Acted as liaison between local coordinators/chartering ministries and MOPS Int.
- Skills include self-direction, team player, trouble shooting, record keeping and problem solving; management of volunteer base that ran groups in the northwest region and promoted the MOPS agenda with local churches, doctor offices and media.

Professional Summary

Experienced educator with hands on experience in youth development and interpersonal skills growing and managing large volunteer base and program development. Committed to offering programming and education to all youth.

Skills

- Ten key, basic, conferences, customer service, delivery, direction, educational programs, keyboard, leadership, market, presentations, problem solving, profit, programming, radio, record keeping, researching, supervisory skills, teacher, team player, time management, trouble shooting, workshops

Education

Oregon State University Bachelor of Science : Animal Science

Certifications

- Paul Axtel Conflict and Communication training; Civil Rights training; Oregon Substitute Restricted Sub license; Pork Check off certified

Highlights

- Volunteer management, public education of agriculture, supervisory skills, resourceful, diligent and persistent, committed to excellence in all activities, create positive environment.
- Have proficient use of internet for accessing, researching and sharing critical knowledge, social media use to maximize communication, adaptable, basic keyboard, computer skills, and ten key.