

LEAD TEACHER

Summary

To secure a position where I can utilize my skills, work ethic, achievement where we it can be an asset to your company.

Highlights

Knowledge of Windows Microsoft Word, PowerPoint & Excel and Internet Explorer hair stylist and makeup stylist.

Experience

Lead Teacher 12/2015 to 06/2016 Company Name City , State

- Promoted good behaviors by using the positive reinforcement method.
- Maintained daily records of children's individual activities, behaviors, meals and naps.
- Assigned to work with academic education director to provide and maintain a positive and appropriate educational program that meets the social, emotional, physical, and intellectual needs of the children within my care.
- Established a safe play environment for the children.
- Accomplishments During my time at this job i have learned to understand children at different age group, and how they function as their brain developed and interact with their peers.

Passenger Service 06/2015 to 12/2015 Company Name City , State

- Greet passengers and check documents
- Input passengers information into the computer
- Checked baggage and collected baggage charges.
- Printed itineraries and tickets for an average of 30 passengers per flight.
- check in passengers for flight resevations
- Escort first and business class passengers to lounge
- Check and scan boarding pass before passengers board the plane

Teachers Aide 01/2015 to 03/2015 Company Name City , State

- Assigned to work one and one with child that has autism.
- Assistant to the one and one with his/her academic needs as well as toiletries.
- Do daily activities that are random for him/her to get acquainted withe the lesson/task

Direct Support Professional 09/2014 to 04/2015 Company Name City , State

- check communication log for appointments and daily goals for service recipients.
- Read Record and share observation with other members of the team
- Respect the rights of the service recipients and teach them to speak up for themselves.
- Selected and compiled relevant information and resources for clients to support them in overcoming mental and emotional problems.
- Supported residential clients in completing tasks such as toileting, brushing teeth and general hygiene.
- Acted as a role model for clients by exhibiting positive behaviors.

Education

Associates of Science : Teachers Education December 2010 Medgar Evers College City , State Teachers Education

High School Diploma : Liberal Arts 2005 Thomas Jefferson High School City , State , USA

Willing to relocate: Anywhere

Skills

academic, autism, book, clients, customer service, database, Internet Explorer, director, Excel, PowerPoint, Windows, Microsoft Word, purchasing, quick, Read, sabre, Sales, Staffing, Inspect vehicles

Additional Information

- Willing to relocate: Anywhere Authorized to work in the US for any employer