

TEACHER

Summary

Highly ethical, dependable, and diligent expert in the Curriculum Development field.

Highlights

- Curriculum development and assessment
- MS Office proficient
- Strong communicator
- Instructional design
- e-learning tools
- Learning Management Systems

Accomplishments

Designed **effective lesson** plans focused on age and level-appropriate material.

Experience

Company Name June 2012 to Current Teacher

- Designed research based curriculum for writing instruction using the Trivium approach. Saw student scores rise as a result of my curriculum.
- Developed research based curriculum for language arts lessons using the ADDIE method of Instructional design. Analyzed state standards and school standards. Developed grammatical lessons according to standards.
- Monitored student learning by creating effective critical thinking strategies like sentence analysis using diagramming to enhance learning outcomes. Created and evaluated quality assessment tools to maximize student learning.
- As a result of my curriculum and instructional design, student scores rose in language arts and reading comprehension by 4% in the AIMS test after one year.
- After three years of using this instructional method, student scores rose in Writing/language arts by 12%.
- In 2015, 93% of students scored at meets/exceeds on an inaugural AZ Merit Writing exam.
- 64% scored at exceeds on AZ Merit Writing exam because of my curriculum and instructional design.
- Consistently met strict grading report deadlines by monitoring student learning using effective formative/summative assessments for quick turnaround.
- Met regularly with principal for evaluations and staff development opportunities: Developed and presented staff development for implementation of critical thinking strategies across the grade levels.
- Provided guidance to other grade level teachers for enhancement of writing instruction and assisted them in writing effective assignments and assessment tools to ensure a smooth student transition to my class.
- Developed and presented research based staff development about the importance of teaching writing in congruence with reading and critical thinking strategies.
- Maintained effective communication with the principal and parents about my instructional practices.
- As a result, positive parent feedback about my curriculum and instruction increased each year.

Company Name November 2009 to June 2012 Lead Curriculum Developer

Project Manager:

- Designed effective college courses by communicating regularly with faculty, directors and staff in scheduled meetings on campus.
- Facilitated trouble shooting, problem solving, decision making, and conflict resolution regarding course development consistently.
- Designed and developed relevant curriculum for many learning styles in the traditional and online classroom by working with Subject Matter Experts in many types of professions.
- Slashed curriculum issues in online and ground courses in Learning Management System for Quality Assurance purposes by resolving any and all problems with curriculum/instruction in timely 24-48 hours.
- Revised courses as needed per college program to meet strict deadlines by analyzing data to assess curriculum and instruction while ensuring the enhancement of the university's services and optimal learning for GCU students. Averaged 20 successful revisions per month.
- Results: Witnessed academic improvement from students in the most populated courses I revised for the university over the 2.5 years I worked there: UNV 103 & CWV 103/303.
- Met aggressive project timelines in the fast paced environment as GCU is constantly developing its ground and online presence.
- Designed relevant and interesting college courses for the College of Fine Arts, College of Arts & Sciences, and the College of Christian Studies at Grand Canyon University by implementing the Understanding By Design method of Instructional Design as well as the A.D.D.I.E. method for optimal student learning.
- As a result, my designs increased student satisfaction rate from 65% to 85%.
- Evaluated and researched pedagogical methods with instructional designers and faculty. Created digital visual aids to enhance student learning by working consistently with Academic Web Services to analyze student needs and write the scripts for the e-learning tools.

Company Name September 2005 to September 2009 Visual Arts Instructor

- Solved problems by designing non-existent curriculum for required college courses in the Fine Arts department.
- Designed and developed effective curriculum and instruction for on campus Perspective Drawing Course and Digital Painting Course by analyzing course competencies and student needs to ensure optimal student learning.
- Successfully met course objectives by facilitating courses using my curriculum for multi presentation graphic design program and assessing student progress consistently for four semesters.
- Addressed all learning styles and adult learning theories to develop lesson plans for art courses using current software programs, art methods, and other tools.

- Successfully managed and evaluated curriculum using portfolio assessment of 40 students
- Consistently met with students individually to address student concerns thereby resolving any issues in a timely manner.
- Responded promptly to student inquiry and graded assignments.
- Entered data regularly into the Learning Management System to meet grade report deadlines.
- Created effective rubrics for students for metacognition purposes as well as assessment of assignments.
- Increased student motivation by actualizing critical thinking strategies in weekly lessons.
- Initiated use of various software and media tools to address all learning styles.

Education

University of Phoenix, 2007 Master of Arts : Education/Curriculum Instruction City , State , U.S.A.

- Applied the ADDIE method of instructional design and implemented it for classroom use and corporate training purposes. Â
- Designed Action Research Plan in APA format for creation of ESL Tutoring programs in schools. Â
- Developed university course for corporate training purposes.

Arizona State University, 2005 Bachelor of Arts : Interdisciplinary Arts & Performance-Visual Arts City , State , U.S.A.

- Critiqued fine art using elements of design and principles of art for both written and oral presentation. Â
- Completed internship at Glendale Community College for Fine Arts Department

Skills

conflict resolution, course development, critical thinking, curriculum development, Â instructional design, Â research, staff development, teaching, trouble shooting