

BEAUTY ADVISOR, MAKEUP ARTIST

Summary

I place great importance on working hard and being a reliable person. Therefore an employer can expect high quality performance and punctuality. I consider myself a student in every aspect of my life, therefore I am driven, and I am optimistic about learning and applying. I am confident that I can use these qualities in any situation to provide excellent results and growth within the business/company I am a part of.

Highlights

- Sociable, works well solo and in a team
- Works best in a creative environment
- Excels at customer service and sales
- Excellent adaptability to any given situation
- Works well in fast-paced environment
- Excels at learning and teaching
- Great at prioritizing duties and multitasking
- Leads by example

Work Experience

Beauty Advisor, Makeup Artist , 07/2015 to 12/2015 Company Name City , State

- Opened 2nd counter in Canada and 1st in Vancouver
- Practiced pre-selling and making cold calls
- Honed clienteling skills through detailed documentation of clients and follow ups
- Networked with businesses outside of the department and utilized social networking platforms to increase regular foot traffic to the counter
- Achieved individual and team sales goal for opening date of the counter
- Gained Charlotte Tilbury's artistry training

Makeup Artist and Hair Stylist , 04/2015 to 12/2015 Company Name City , State

- Curated makeup and hair looks according to wardrobe and style of photo shoot
- Created new concepts with the stylist and photographer for photo shoots
- Photos featured on B-Authentique online magazine

Makeup and Hair Artist , 03/2015 to 12/2015 Company Name City , State

- Arrived before call time to set up station
- Created makeup and hair appropriate for maternity photoshoot
- Touched up hair and makeup when needed

Makeup Artist and Hair Stylist , 01/2015 to 12/2015 Company Name City , State

- Organized photo shoots for magazine submissions
- Designed makeup and hair looks according to theme of shoot
- Photos published in Surreal Beauty Magazine
- Assisted with lighting on location

Beauty Advisor , 10/2014 to 07/2015 Company Name City , State

- Gained professional artistry training at NARS schooling sessions
- Learned about product knowledge and specific ingredients
- Worked as a team to set and achieve sales goals
- Created events for loyal clients
- Practiced visual presentation of cosmetics
- Documented client information and created interpersonal relationships
- Booked appointments and practiced makeup artistry

Freelance Makeup Artist , 10/2014 to Current Company Name City , State

- Created contracts and invoices for every client
- Created time lines for every wedding preparation
- Provided makeup and hair trials for every bride-to-be
- Practiced makeup and hair artistry for brides and bridesmaids
- Gained professional and personal relationships with clients
- Collaborated with other freelancing makeup artists and hair stylists

Makeup Artist, Hair Stylist , 09/2014 to 12/2015 Company Name City , State

- Dance Choreography - Music Video Producer and Choreographer: MJ Lee. "Element" and "Story of Us"
- Cocoa Tanning Salon - Nightclub Event Owner: Kerri Leigh. Provided makeovers for Valentines day makeover station
- Trade for Print - Langara Photography Student Photographer: Teri Kim. Created face charts for different looks, and provided makeup and hair service for photoshoot
- Blushing Boutique Fashion Show Makeup Key: Gina Kang. Assisted Key Artist in replicating their creation, assisted in makeup and hair

according to Key's directions, and worked in a timely manner

- Holt Renfrew Spring/Summer 2016 Fashion Show Makeup Key: Sarah McInnes. Replicated look created by key on the models quickly and efficiently and assisted other makeup artists with application

Host , 08/2012 i¼ 08/2013 Company Name i¼ City , State

- Organized notes received onto Microsoft Excel
- Mediated communication between the director and the clients
- Recorded and copied focus group meetings onto DVD/CD disks to be sent out to affiliated companies
- Screened participants to confirm they were applicable for each specific focus group study

Manager , 07/2012 i¼ 09/2014 Company Name i¼ City , State

- Maintained food quality consistency
- Maintained customer service efficiency and consistency of quality
- Managed social networking mediums (Facebook, Twitter, Website)
- Opened and closed restaurant
- Ordered required stock, maintained stock flow
- Responsible for hiring and training new employees

Key holder/Sales Associate , 06/2011 i¼ 12/2011 Company Name i¼ City , State

- Practiced organization of clothing items - made sure the floor looked appealing to customers
- Made sure customers walked out of the store with what they wanted
- Top seller of the month for 3 months in a row
- Learned to sell independently and as a team
- Learned the importance of being preoccupied with work at all times
- Responsible for closing/opening store as a key holder
- Practiced inventory process every week

Education

2015 Blanche MacDonald Centre i¼ City , State , Canada Diploma Global Makeup Artistry

- Bridal Hair and Makeup
- Makeup for Fashion
- Airbrushing
- Makeup and Hair for TV, stage, and film
- Art and Tech
- Special effects makeup
- Makeup for Prosthetics
- Digital makeup design

2014 Simon Fraser University i¼ City , State , Canada Bachelor of Arts Communications

Bachelor of Arts: Communications 2014

Skills

Key Words: A

Customer Service, Retail Sales, Contracts, Invoices, Managerial, Networking, Training, Excel, Payments, Voice, Point Of Sale, Pos, Pos System, Associate, Closing, Inventory, Sales, Sales Associate, Creative, Multitasking