

HOUSEKEEPER

Professional Summary

Dependable and trustworthy Housekeeper who works well with others and believes in working hard to satisfy each customer. Dedicated and energetic housekeeping professional who works well in fast-paced, high-pressure environments. Reliable and responsible with a positive attitude.

Skill Highlights

- Customer-oriented
- Organized
- Self-directed
- Hardworking
- Exceptional time management
- Decision making skills

Work Experience

Company Name January 2014 to Current Housekeeper

City, State

- General housekeeping responsibilities: kitchen, bathroom cleaning, hand dust office furniture, vacuum, mop floors, trash removal, patio cleaning, recycling.
- I am able to clean and maintain this home every two weeks.
- Have always had a great communicating relationship, flexible schedule for Sajeda.
- I believe working hard, achieving the tasks at hand, and being kind and friendly have resulted in a great relationship.
- 816-500-2786.

Company Name January 2014 to Current Housekeeper

City, State

- General housekeeping responsibilities: kitchen, bathroom cleaning, polish furniture, dusting, dishes, vacuum, mop floors, wash, dry, fold, put away laundry and linens, ironing, make beds, organizing, cabinet cleaning, refrigerator, oven cleaning, recycling, empty trash bins.
- Each task Stephanie has asked of me I was able to complete within the time needed.
- As a result of hard work and thorough cleaning, I have earned Stephanie's trust and confidence to clean and care for her home each week.
- 571-236-0017

Company Name October 2013 to Current Housekeeper

City, State

- General housekeeping responsibilities: kitchen, bathroom cleaning, hand dust office furniture, change lines, making beds, wash, dry, fold, laundry, vacuum, mop floors, patio cleaning
- oven, refrigerator cleaning, recycling, dishes, ironing, pet clean up. I enjoy pleasing customers with my attentiveness to their needs, the Schwarz family looks forward to me caring for and maintaining their home.
- 918-346-5788

Company Name April 2012 to Current Housekeeper/Caregiver

City, State

General Housekeeping responsibilities: kitchen, bathroom cleaning, vacuum, mop floors, changing linens, make bed, wash, dry, fold, put away laundry, polish furniture, empty trash bins., pet clean up, organize. Other responsibilities are drive to appointments, run errands, grocery shopping. With the dedication I have given to Ms. Saft, she has the ability to rely on me to meet her needs.

561-266-3238

Company Name April 2012 to Current Housekeeper

City, State

- I work in many private homes.
- My responsibilities vary from home to home depending on the clients needs and desires.
- In most homes I do the general housekeeping duties such as kitchen, bathroom cleaning, dusting, vacuum, mop floors, window washing, patio cleaning, empty trash bins.
- Other responsibilities include linen changing, make beds, laundry wash, dry, fold, put away, ironing, organize, refrigerator, oven cleaning, dishes, recycling, pet clean up.
- Many of my customers live in Boca Raton, Delray Beach, Boynton Beach.
- I also have clients in Wellington, Singer Island and Green acres.
- After several months of caring for my clients homes I have won their trust in me to ensure their satisfaction in a well maintained home.
- As a result of this relationship they have allowed me to bring another great cleaner into this business.
- They are pleased and grateful for the hard work we give to them and refer us to their friends and neighbors.
- My goal is to care and clean the customers home to their satisfaction as well as my own, I believe I meet that goal daily.

Company Name May 2013 to Current Housekeeper

City, State

General housekeeping responsibilities: kitchen, bathroom cleaning, polish furniture, dusting, window washing, vacuum, mop floors, empty trash bins. Trust, dedication and thorough caring for this home has given me the opportunity to be a valued asset.

561-712-7880

Company Name November 2012 to April 2013 Housekeeper
City , State

- My responsibilities: going into private homes at a scheduled day and time to clean and maintain the residence.
- General housecleaning of bathrooms, kitchens, dusting, vacuuming, patio cleaning, window washing, empty waste baskets, mopping of floors, make beds.
- I worked as a two man team, listening to my boss and achieving the results she had expected from me.
- Accomplishing the duties needed for each individual home resulted in more referrals for business and many satisfied, happy customers.

Company Name June 2010 to October 2011 Breakfast Chef
City , State

- position responsibilities: opening the hotel restaurant, preparing, cooking breakfast food to order to be served for that day, create menu items to be served as specials for the morning, relate to wait staff and other kitchen helpers of such specials, ingredients and prices.
- Inform them of when to open the doors for business.
- Cleaned and shut down all kitchen equipment after the shift and cleaned and sanitized all work areas.
- As a result of great communication with wait staff and other employees the breakfast shifts were able to run smoothly, successfully and had grown 25% in sales in the first season I worked there.
- My goal was to satisfy the customers, my co workers and my boss.
- I was liked by all, they enjoyed the food and sent many compliments to the chef!.

Company Name December 1996 to September 2009 Owner/Chef
City , State

- Owned and operated a small breakfast/lunch diner in Maine my responsibilities:.
- purchased, prepared and cooked food to order.
- Oversaw all staff to be friendly and polite to customers.
- Created and explored new menu items and specialty items.
- Maintained all equipment to be in safe and functional working order.
- Ensured consistent high quality of plate presentation.
- Also handled all management duties, purchases, payroll, scheduling, paying bills, hiring, firing.
- As a result of many years of hard work, doing my best, I achieved many satisfied customers who returned on an everyday basis as well as out of state vacationers that came back year after year.

Education and Training

Wiscasset High 1985 High School Diploma : Business City , State , USA

I graduated high school, didn't expand my education through school but had a lot of hands on training. I learned all my cooking skills through watching a Chef and listening to what he said. As I grew in the industry my cooking skills became more fine tuned. I challenged myself to create new menu ideas and searched for more ways to be a better Chef.

Housekeeping for me started when I was young. I learned to clean the kitchen, bathroom, dust, dishes, laundry and iron. I have worked in private homes, commercial businesses, and for myself.

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Personal Information

- Place of Birth: Lowell, Massachusetts
- Date of Birth: 8th of April, 1967
- Present Resident in Lake Worth, Florida
- Sex: Female
- Status: Single
- Hobbies: Travel, Beach, Exercise, movies,

Skills

Honest

Dedicated

Dependable

Additional Information

- I believe being kind and friendly is the best way to go through life. I enjoy spending time with my family, friends and having fun. I have a huge desire to learn new things and look at life as an adventure.